The Van Nuys Woman's Club

SIXTY-SECOND PROGRAM YEAR

1974–1975

YEAR BOOK
1974-1975

Organized
April 3, 1912

Federated
July 1912

Incorporated
October 1916

MEETINGS
Club House
Second & Fourth
Wednesdays

Luncheon
12 o'clock noon

AUDITOR
Mrs. J. Howard Wilson
14155 Magnolia, #324
Van Nuys 91403
Telephone 789-2466

Mrs. Ena White
Resident Managers
14836 Sylvan St., Tel. 781-9212

9979093

HISTORY

The California Federation of Women's Clubs was organized January 18, 1900, with forty clubs, representing nearly six thousand women. With its growth to over six hundred clubs and almost seventy thousand members, reorganization seemed necessary. In 1955, during the State Convention in Coronado, a plan to divide the California Federation into smaller Districts was adopted. There are now twenty six Districts, the Presidents being members of the State Executive Board.

On December 6, 1955, the first meeting to organize District 15 was held in the North Hollywood Woman's Clubhouse. Mrs. Frederic W. Spencer was elected temporary chairman and Mrs. Thomas Neff, temporary secretary. By-Law and Nominating Committees were elected and plans were made for a second meeting. On March 9, 1956, By-Laws were adopted, officers elected and the name Sierra-Cahuenga District 15 chosen.

On June 1, 1956, Sierra-Cahuenga District 15, with 27 clubs and 3,428 members, became a reality. Mrs. Frederic W. Spencer served as the first president, building the foundation of a District reaching from the City of Burbank through the San Fernando and Antelope Valleys to the City of Bishop and Independence in Inyo County.

THEME OF 1974-1975

"PATTERN FOR LIVING"

Let us face each day with a sense of humor and show gentleness and kindness to our family and friends.

Let us be understanding, patient and loving and help others whenever and wherever we can.

That you all enjoy health, happiness and success in the coming year, is the wish of your President and Board of Directors.

PHYLLIS ELLIS
President

A COLLECT FOR CLUBWOMEN

Keep us, O God, from pettiness; let us be large in thought, in word, in deed.

Let us be done with fault-finding and leave off self-seeking.

May we put away all pretense and meet each other face to face without self-pity and without prejudice.

May we never be hasty in judgment and always generous.

Let us take time for all things; make us grow calm, serene, gentle.

Teach us to put into action our better impulses, straight-forward and unafraid.

Grant that we may realize it is the little things that create differences; that in the big things of life we are at one.

And may we strive to touch and know the great, common woman's heart of us all, and, O Lord God, let us not forget to be kind!

--Mary Stewart,
Colorado, 1904

FLAG SALUTE

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands. One Nation under God, indivisible, with Liberty and Justice for all."

AMERICA THE BEAUTIFUL

O beautiful for spacious skies, for amber waves of grain;

For purple mountain majesties, above the fruited plain!

America! America! God shed his grace on thee.

And crown thy good with brotherhood from sea to shining sea!

O beautiful for pilgrim feet, Whose stern impassioned stress

A thorough-fare for freedom beat, across the wilderness!

America! America! God mend thine every flaw

Confirm thy soul in self control, Thy liberty in law!

GOD BLESS AMERICA

God bless America, Land that I love

Stand beside her, and guide her,

Through the night with a light from above,

from the mountains, to the praires,

To the oceans, white with foam.

God bless America, My home sweet home--

God bless America, My home sweet home.

AMERICA

My country, 'tis of thee,
Sweet land of liberty,
Of thee I sing.
Land where my fathers died;
Land of the Pilgrim's pride!
From eve'ry mountain side,
Let freedom ring!

Our fathers' God to Thee,
Author of Liberty, to Thee we sing,
Long may our lands be bright,
With freedom's holy light,
Protect us with thy might,
Great God, our King.

SIERRA-CAHUENGA DISTRICT

PRESIDENT . . . . . Mrs. Paul Scharf (Ada)
109 W. Lancaster Blvd.
Lancaster, California 93534
Phone (805) 942-2429

CORRESPONDING SECRETARY . . Mrs. Daniel Derse (Eloise)
10037 Mason Street
Chatsworth, California 91324
Phone (213) 341-3415

LOCAL HONORS

Mrs. James L. Neel. . . . . District Past President
District Chairman
Foundation Fund

CLUB CONVENTIONS

California Federation of Women's
Clubs. . . . . San Diego
May 5,6-7-8, 1975

Sierra-Cahuenga District . . . . . Queen Mary, Long Beach
April 9-10-11, 1975

EXECUTIVE BOARD

PRESIDENT . . . . . MRS. ROBERT ELLIS
17912 Parthenia St.
Northridge 91324
885-8188

FIRST VICE-PRESIDENT . . . . MRS. JAMES L. NEEL
15733 Hart St.
Van Nuys 91406
786-5019

SECOND VICE-PRESIDENT . . MRS. J. ROBERT KRIEGER
8050 McNulty
Canoga Park 91306
341-4583

RECORDING SECRETARY . . MRS. LOWELL F. THOMAS
14535 Saticoy St. #210
Van Nuys 91405

CORRESPONDING SECRETARY . . MRS. DALE McGIRR
4804 Gaviota
Encino 91316
986-5136

FINANCIAL SECRETARY . MISS DOROTHY LIVINGSTON
5720 Allott
Van Nuys 91401
780-4453

TREASURER . . . . . MRS. WALTER KEESHEN
16631 Valerio St.
Van Nuys 91406
785-2498

DIRECTORS

Garden . . . . . Mrs. Alfred Messineo
Hospitality . . . . . Mrs. Martin Fritzen
House Rentals . . . . . Mrs. George Chapman
Press . . . . . Mrs. Robert Ward
Program . . . . . Mrs. Dan Fleming
Ways and Means . . . . . Mrs. John Wilson
Junior Past President . . . . . Mrs. Edward Traurig
Parliamentarian . . . . . Mrs. Lewis M. Reed

PAST PRESIDENTS

*Mrs. Lucy Trotter Smead	1912-1914
*Mrs. Elizabeth Houghton	1914-1916
*Mrs. Sara Kellogg	1916-1918
*Mrs. Carl Barkla	1918-1920
*Mrs. Phoebe Hubbel	1920-1922
*Mrs. Charles H. Steere	1922-1924
*Mrs. B. R. Holloway	1924-1926
*Mrs. E. A. Moehn	1926-1928
*Mrs. W. J. Murray	1928-1929
*Mrs. Charles I. Thacker	1929-1931
*Mrs. Belle Bever	1931-1933
*Mrs. J. W. Praiswater	1933-1935
*Mrs. W. J. Murray	1935-1936
*Mrs. L. A. Mountford	1936-1938
Mrs. Portia Young Campbell	1938-1940
*Mrs. James Wibray	1940-1942
Mrs. H. S. Brown	1942-1944
*Mrs. Garnet Zarn Tingle	1944-1946
*Mrs. Ross Rook	1946-1947
*Mrs. Milo Thompson	1947-1948
Mrs. Kay Bogendorfer Orner	1948-1950
Mrs. Lloyd G. Rainey	1950-1952
Mrs. Raymond Post	1952-1953
Mrs. George O. Chapman	1953-1955
*Mrs. Howell C. McDaniel	1955-1957
Mrs. J. Howard Wilson	1957-1958
Mrs. George L. Baker	1958-1959
Mrs. James L. Neel	1959-1961
Mrs. Lewis M. Reed	1961-1963
Mrs. Robert L. Ellis	1963-1965
Mrs. Andrew Hamilton	1965-1967
Mrs. John Osborn	1967-1969
Mrs. Martin Fritzen	1969-1970
Mrs. Edward Traurig	1970-1973

*Deceased

CHARTER MEMBER

Mrs. G. W. Dickey

HONORARY LIFE MEMBERS

All past presidents, and
Mrs. Walter H. Crippen
Mrs. G. W. Dickey

POET LAUREATE

Mrs. A. H. Bierkamp (Martha Matthews)

COMPLIMENTARY MEMBERS

Woman's Page Editors of
Van Nuys News & Green Sheet
- Mrs. Glad Branson 786-7111

Los Angeles Times,
Valley Woman's News Editor
-Miss Donna Scheibe 786-0741

Wives of all resident ministers.

IN REMEMBRANCE

Time cannot steal the treasures
that we carry in our hearts.
Memories of the ones we've loved
keep them close to us forever.

Mrs. Sarah Belle Bever

Mrs. Edward Davidson

Mrs. A. B. Hackley

Mrs. Bertha Ink

Mrs. Porter Marshall

Mrs. S. N. Moore

Mrs. James Wibray

Mrs. Hanna B. Yeoman

Mrs. Ben Wolks

A USEFUL PATTERN

When the thoughts you are wearing seem torn
And your efforts wait clothed in despair,
Renew this useless Pattern
And develop new interests to share.

Start each day with tenderness.
Add strength of love and peace.
Include the value of temperance.
And permit your faith to increase.

Enjoy the search for good deeds.
Expect to find success!
Neglect not your prayerful needs.
Nor cease your friends to bless.

When your thoughts seem faded and torn
And your efforts clothed in a "mess,"
Do not submit – unknown and forlorn.
Wear a new Pattern of Happiness.

Martha Matthews
Poet laureate
Van Nuys Woman's Club

CLUB SCHOLARSHIP

District Scholarship
Van Nuys High School English Award
Van Nuys High School Science Award
Valley College Nurses Scholarship
University Indian Scholarship
Art Award

CLUB PHILANTHROPY

American Cancer Society
Goodwill Industries
Heart Fund
Indian Affairs
Junior Blind
Penny Art Fund
Rancho Los Amigos – Collection
Salvation Army – Collection
Van Nuys Boy's Club
Van Nuys Library Memorials
Y.M.C.A.
Van Nuys Recreation

AWARDS

Policewoman Achievement Award

CLUB ACTIVITIES

CHAIRMEN and COMMITTEES

ACCOMPANIST . . . . . Mrs. Eugene Cotter
FINANCE and BUDGET . . . . Mrs. Walter Keeshen, Chairman
Mrs. George Chapman
Mrs. Clifford Gile
Mrs. Daniel Fleming
Miss Dorothy Livingston
GUEST BOOK . . . . . Mrs. A. E. Atchison
HISTORY Mrs. George Chapman
Mrs. Robert Ellis
HOSPITALITY. . . . . Mrs. Martin Fritzen, Chairman
Mrs. John Osborn, Co-Chairman
Mrs. Alfred R. Messineo
Mrs. Rodger Eaton
Mrs. Eugene Cotter
Mrs. Robert Ward
Mrs. Helen Slocum
Mrs. E. T. Marshall
Mrs. Dale McGirr
Mrs. Sam Marshall
Mrs. Martin Hogen
Mrs. E. T. Martin
Mrs. Daniel Fleming
Mrs. Frank Philip
LAW OBSERVANCE . . . . . Mrs. Edward Traurig
RESERVATIONS . . . . . Miss Kathryn Marshall
Mrs. Andrew Hamilton

MEMBERSHIP . . . . . Mrs. J. Robert Krieger
PARLIAMENTARIAN and BY-LAWS . . . Mrs. Lewis M. Reed
PROGRAM . . . . . Mrs. Daniel Fleming
PRESS . . . . . Mrs. Robert Ward
RENTALS and HOUSE . . . . . Mrs. George Chapman
VANGUARD . . . . . Mrs. Clifford Gile
WAYS and MEANS . . . . . Mrs. John Wilson
VETERANS . . . . . Mrs. Ralph Kingdon

CLUB ACTIVITIES

FEDERATION CHAIRMEN and COMMITTEES

AMERICAN HERITAGE
CITIZENSHIP ..... Mrs. Martin Hogen

BEAUTIFICATIONS AND
GARDENS ..... Mrs. Alfred Messineo

COURTESIES AND
AMENITIES ..... Mrs. Edward Traurig

CREATIVE EXPRESSION
AND MUSIC ..... Mrs. William Wuest

INDIAN AFFAIRS ..... Mrs. Daniel Fleming

SCHOLARSHIPS ..... Mrs. Gordon G. Woods

GARDEN SECTION

CHAIRMAN ..... Mrs. Alfred Messineo
CO-CHAIRMAN ..... Mrs. H. S. Brown
SECRETARY ..... Mrs. J. Robert Krieger
TREASURER ..... Mrs. Sam Marshall
PROGRAM ..... Mrs. Walter Keeshan
INSPIRATIONAL ..... Mrs. Etta Darling
FLOWER JUDGE ..... Mrs. Robert Ward
TIMELY TOPICS ..... Mrs. John Osborn
HOSPITALITY ..... Mrs. Clara Burke
LUNCHEON ..... Mrs. Rodger Eaton
SUNSHINE ..... Mrs. Harry Lamont

CALENDAR OF YEAR'S ACTIVITIES

1974-1975

MONTH OF OCTOBER

October 2 10:30 a.m.	GARDEN SECTION Wednesday, Clubhouse Meeting
11:00 a.m.	Luncheon
12:00 Noon	Program: Judge Leila Bulgrin Topic: "Boy's Club"
October 4 10:00 a.m.	Friday, BOARD OF DIRECTORS Hostess: Mrs. Alfred P. Messineo
October 9 1:00 p.m.	OPENING TEA, Wednesday Tea. Chairman Board Members Program: Judie Powell "Nostalgia"
October 23 12:00 Noon	REGULAR MEETING, Wednesday Luncheon Chairman, Mrs. George Chapman Co-Chairman, Mrs. John Wilson Decorations, Mrs. Robert Ellis Program: Rabbi M. Maggal "Acres of Happiness"

MONTH OF NOVEMBER

November 1	Friday, BOARD OF DIRECTORS
10:00 a.m.	Hostess: Mrs. Dale McGirr
	GARDEN SECTION
November 6	Wednesday, Clubhouse
10:30 a.m.	Meeting
11:00 a.m.	Program: Geri Dahlson, of Natalie Florist Topic: "House Plants"
12:00 Noon	Luncheon is Served .. by Home Makers Ways and Means
November 13	REGULAR MEETING Wednesday Holiday Bake Sale
12:00 Noon	Luncheon Chairman, Mrs. William Wuest Co-Chairman, Mrs. John Osborn Decorations, Dorothy Livingston Program: Ben Joseph Violinist "Old and New"
November 27	REGULAR MEETING Wednesday
1:00 p.m.	THANKSGIVING TEA Chairman, Mrs. Robert Ellis Program: "A Trip to Curacoa Aruba"

MONTH OF DECEMBER

GARDEN SECTION

December 4 — Wednesday Clubhouse
10:30 a.m. — Meeting
11:00 a.m. — Program: "Christmas for Everyone"
Chairman, Margaret Wuest
12:00 Noon — Luncheon and Social Hour

December 6 — Friday, BOARD OF DIRECTORS
10:00 a.m. — Hostess: Mildred Chapman

December 11 — REGULAR MEETING Wednesday
12:00 Noon — Luncheon
Chairman, Mrs. John Wilson
Decorations, Garden Section
Program: Treat Family
"A Real Christmas Celebration"

MONTH OF JANUARY

GARDEN SECTION

January 3 — Friday Clubhouse
10:30 a.m. — Meeting
11:00 a.m. — Program: Book Review
Mrs. James L. Neel
12:00 Noon — Luncheon and Social Hour

January 6 — Monday BOARD OF DIRECTORS
Hostess: Mrs. Robert Krieger

January 8 — BIRTHDAY LUNCHEON Wednesday
12:00 Noon — Luncheon
Chairman, Mrs. J. Robert Krieger
Co-Chairman, Mrs. Harold Geer
Decorations, New Members

January 17
12:30 p.m. Dessert and Card Party

January 22 REGULAR MEETING Wednesday
12:00 Noon Luncheon
Chairman, Mrs. Sam Marshall
Co-Chairman, Mrs. Robert Ward
Decorations, Mrs. Martin Fritzen
Program: Miss Willson
"Minnie Monologues"

Artists of the Month
Lillian Robinson
Edith Hess

MONTH OF FEBRUARY

GARDEN SECTION

February 5 Wednesday Clubhouse
10:30 a.m. Meeting
11:00 a.m. Program: Miss Wendy Ellis
"Folk Songs"
12:00 Noon SALAD BAR LUNCHEON

February 7 Friday BOARD OF DIRECTORS
Hostess: Mrs. John Wilson

February 12 REGULAR MEETING Wednesday
12:00 Noon Luncheon
Chairman, Mrs. Velma Porter
Co-Chairman, Miss Kathryn Marshall
Decorations, Mrs. Dan Fleming
Mrs. Gordon Woods
Program: Dr. Miller
"Travels in Russia and Siberia"

February 21 Dessert and Card Party
12:30 a.m.

February 26 — REGULAR MEETING Wednesday
12:00 Noon — Luncheon
Chairman, Mrs. Martin Fritzen
Co-Chairman, Mrs. Frank Philip
Decorations, Mrs. Rodger Eaton
Program: Mrs. Biggi
"Songs Old and New"

Artist of the Month
Elaine Ridnor

MONTH OF MARCH

GARDEN SECTION
March 5 — Wednesday Clubhouse
10:30 a.m. — Meeting
11:00 a.m. — Program: Speaker from Better Business Bureau
12:00 Noon — Luncheon and Social Hour

March 7 — Friday BOARD OF DIRECTORS
Hostess: Mrs. Martin Fritzen

March 12 — REGULAR MEETING Wednesday
12:00 Noon — Luncheon "BRITISH DAY"
Chairman, Mrs. Richard White
Decorations, Mrs. Robert Ellis
Program: Phyllis Ellis
"Day in England and Ireland"

March 26 — REGULAR MEETING Wednesday
12:00 Noon — Luncheon
Chairman, Mrs. Lowell Thomas
Co-Chairman, Mrs. Dale McGirr
Decorations, Mrs. Sam Marshall
Program: Helen Brown, Soloist
"Celebrate Easter With Us"

MONTH OF APRIL

GARDEN SECTION

April 2 — Wednesday Clubhouse
10:30 a.m. — Meeting
11:00 a.m. — Program: Mrs. Harold Geer
"Bicentennial Slides"
12:00 Noon — Luncheon and Social Hour

April 4 — Friday BOARD OF DIRECTORS
Hostess: Mrs. Edward Traurig

April 9 — REGULAR MEETING Wednesday
"CHARTER AND PAST PRESIDENTS' DAY"
12:00 Noon — Luncheon
Chairman, Mrs. Walter Keeshan
Co-Chairman, Mrs. Alfred Messineo
Decorations, Miss Dorothy Livingston
Program: Olga Van Enders, Book Review

April 18
12:30 a.m. — Dessert and Card Party

April 23 — REGULAR MEETING Wednesday
12:00 Noon — Luncheon
Chairman, Mrs. James L. Neel
Co-Chairman, Mrs. Clifford Giles
Decorations, Mrs. H. S. Brown

Artist of the Month
Vicki Dibben

MONTH OF MAY

May 2 — MAY BRUNCH Friday
11:00 a.m. — HOSPITALITY COMMITTEE
Chairman, Mrs. Martin Fritzen
Program: The Charmettes
"Around the World With Music"

May 6	Tuesday BOARD OF DIRECTORS
10:00 a.m.	Hostess: Miss Dorothy Livingston
	GARDEN SECTION
May 7	Wednesday Clubhouse
8:45 a.m.	TOUR: "San Sylmar" Private Collection of Mr. and Mrs. J. B. Nethercutt
11:30	Meeting Clubhouse
12:00 Noon	Luncheon and Social Hour
May 14	REGULAR MEETIN Wednesday
12:00 Noon	Luncheon – Sandwiches and Dessert Chairman, Mrs. E. T. Martin Co-Chairman, Mrs. Dan Fleming Decorations, Miss Dorothy Livingston
May 28	REGULAR MEETING Wednesday
12:00 Noon	Luncheon Chairman, Dorothy Livingston Co-Chairman, Mrs. Alfred Messineo Decorations, Mrs. Harry Lamont Program: Mrs. Jean Howell "Dramatic Presentations"

Artist of the Month
Ruth MacMullen

MONTH OF JUNE

June 4	GARDEN SECTION Wednesday Clubhouse
10:30 a.m.	Meeting
11:00 a.m.	Program: Speaker, Southern California Gas Company (Nutrition)
June 6	Friday BOARD OF DIRECTORS Hostess: Mrs. Robert L. Ellis
June 11	Wednesday Clubhouse
12:00 Noon	INSTALLATION OF OFFICERS

Artist of the Month
Mrs. Perry Boyd

STANDING RULES

1. Scholarships shall be given yearly at the discretion of the Board. Also an award shall be made annually to an outstanding Policewoman of the area.

2. Upon payment of annual dues, each member shall receive her membership card. Resident guests admitted only twice during the year upon invitation of a member.

3. All guests shall sign a register at desk in lobby.

4. Luncheons on regular club days shall be served for one dollar, sixty cents. Standing reservations shall be made at the begin of each club year. Reservations may be cancelled as late as 12:00 noon on Monday preceding a meeting. Members will be held responsible for all reservations not cancelled.

5. No properties of the Club shall be loaned or removed from the premises. Nor shall the piano be moved from the stage.

6. The Parliamentarian shall sit in on the Executive Board meetings.

7. There shall be a Finance Committee, its membership to be composed of the Treasurer, Financial Secretary, Rental and House Chairmen, also one Club member appointed by the President.

8. In the absence of the Treasurer, the President shall have power to sign all checks.

9. Each new member upon payment of dues shall be required to sign by-laws.

10. Members serving on luncheon and dinner committees shall not be required to pay for their own luncheon or dinner. Committees shall be limited to six members.

11. The Hospitality Chairman and her committee shall have charge of the May Breakfast. Members serving on the committee shall be limited to eight members.

12. Upon request of a member, non-resident guest may be issued a visitors permit. Said (card) shall be for a 3 month period on payment of $7.50 per period with a maximum of six consecutive months per person.

13. The books of the Treasurer, Financial Secretary and Rental Chairman shall be audited annually.

14. Expenses of the President to the District and State Conventions shall be paid by the Club. Registration fees for all delegates shall be assumed by the Club.

15. Procedure books, keys, typewriters and any other material or records pertinent to each office and committee shall be maintained and handed on by each officer and chairman to her successor, obtaining a receipt for same. Each officer and chairman of a committee shall render in triplicate a written report of her year's work to be reported at the Annual Meeting - one copy to be retained, one to the President and one to the Recording Secretary.

BY-LAWS

ARTICLE I -- NAME

The name of the corporation shall be:
"THE VAN NUYS WOMAN'S CLUB

ARTICLE II -- PURPOSE

The purposes of the Club are:

1. Advancement in all lines of general culture.

2. Promotion of the general welfare of the community.

3. Acquisition and holding of real estate and personal property to promote the other purposes of the organization.

ARTICLE III -- MEMBERSHIP

Section 1

All women of Van Nuys and vicinity are eligible to membership.

Section 2

There shall be three classes of memberships.

(a) An ACTIVE MEMBER is one who is entitled to all rights and privileges of the Club upon payment of full annual dues.

(b) An HONORARY LIFE MEMBERSHIP may be conferred upon any member for distinguished service to the Club, upon recommendation of the Board of Directors. Such membership shall be entitled to all rights and privileges of an active member. All Past Presidents shall automatically become Honorary Life Members. All Charter Members shall be given an Honorary Life Membership.

(c) COMPLIMENTARY MEMBERSHIP shall be conferred upon wives of all resident ministers, and representatives of the Press. Such members shall have no voting privileges.

Section 3

Applicants for membership shall be proposed in writing by a member and endorsed by two other members, all three of whom are members

in good standing, said application shall be accompanied by a $5.00 fee plus annual dues.

A candidate shall become a member of the club upon election by the Board of Directors. Three negative votes shall exclude a candidate.

Section 4

Any member may terminate her membership in the club by tendering her resignation in writing to the Recording Secretary and paying all dues, and upon its acceptance by the Board of Directors, she shall cease to be a member. Members in good standing whose resignations are accepted may receive a card stating the fact, and such members may at any time be reinstated by paying an affiliation fee of $5.00 and the regular dues. Any member whose membership shall cease as herein provided, or otherwise, shall have no interest in the property and assets of the club and shall be deemed to have abandoned and assigned all such interests to it.

Section 5

Newly elected members shall be liable to the creditors of the Club for their proportion of its then existing indebtedness and liabilities in like manner, and to the extent as if they had been members at the time when such indebtedness and liabilities were incurred.

ARTICLE IV -- OFFICERS

Section 1

The officers of the Club shall be:President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Financial Secretary, and Treasurer.

Section 2

An Officer shall have served at least two years as an elective officer to be eligible for the office of President.

Section 3

The Board of Directors shall consist of fourteen members and shall include President, First Vice President, Second Vice President,

Recording Secretary, Corresponding Secretary, Financial Secretary, Treasurer, and seven other Directors. By virtue of her office the Junior Past President shall become one of the seven directors automatically. A report of the business of the Board of Directors shall be given at the annual business meeting of the club. Nine members shall suffice for a quorum of the Board of Directors.

ARTICLE V
DUTIES OF THE BOARD OF DIRECTORS

Section 1

The President shall preside at all meetings of the club and of the Board of Directors, and shall call special meetings. She shall sign all contracts ordered by the Board of Directors. She shall appoint a Parliamentarian, Auditor and Chairman of all standing committees subject to the approval of the Board of Directors. She shall be a member exofficio of all appointed committees, and a delegate to all conventions.

Section 2

The First Vice President shall, in the absence of the President, assume the duties of the President. She shall also serve as Federation Secretary and/or Dean of Chairmen, and shall attend all District Board meetings.

Section 3

The Second Vice President shall, in the absence of the President and First Vice President, assume the duties of the President. She shall also serve as Membership Chairman.

Section 4

The Recording Secretary shall keep the minutes of the Club and Board of Directors meetings, and shall read the minutes of the Club at each succeeding meeting for approval. She shall keep the By-Laws and Standing Rule Book up to date. She shall notify all delegates of their appointments and send credentials to such delegates. She shall keep an official list of all committees.

Section 5

The Corresponding Secretary shall conduct the general correspondence of the Club. She shall send out notices and notify applicants of their acceptance as members of the Club, and keep the necessary stationery and printing.

Section 6

The Financial Secretary shall receive all moneys and remit to the Treasurer, taking a receipt for same. She shall keep the membership files up to date and shall notify members of delinquent dues.

Section 7

The Treasurer shall receive all moneys from the Financial Secretary giving receipt for same, and shall deposit said moneys in a bank designated by the Board of Directors. She shall sign all checks written for bills and obligations after being approved for payment by the Board of Directors. She shall give a monthly report to the club and to the Board of Directors, said report to be made in triplicate, one copy to be retained, one copy to the President and one to the Recording Secretary. She shall keep in her possession one key to the safe deposit box (the President keeping the other) and shall see that all bonds and important papers be kept there.

Section 8

Directors shall be elected for specific chairmanships, i.e., Garden Section, Press, House and Rentals, Programs, Ways and Means and Hospitality, and both the nominating and election ballots shall be set up accordingly.

Section 9

Two consecutive unexcused absences by any member of the Board of Directors from the monthly board meetings shall constitute a resignation, and the office shall be filled as elsewhere provided in these By-Laws.

Section 10

The Board of Directors shall have charge generally of the affairs of the Club; elect or reject candidates for membership; fill all

vacancies in office and in the Board of Directors; appoint the Auditor; approve or disapprove and pay all bills for current expenses of the Club. No expenditure exceeding $100.00 shall be planned by the Board of Directors without a two-thirds vote of members present, taken at a regular meeting, due notice having been given at the previous meeting.

Section 11

Directors of the Club shall each year, at the first meeting in May, make a full report of all property, real and personal, belonging to the Club, or held in trust by it; the condition thereof, together with any recommendation relating thereto that they may deem best.

Section 12

Ten members in good standing may, at any time, request in writing, special action by the Board of Directors upon amendments proposed by them, upon complaints concerning neglected duties of, transcending of privileges, or upon any other matter of interest to the Club.

Section 13

The number of Directors of the Club may be increased to a number not exceeding thirty-one, or diminished to a number not less than three, at any regular annual election of the Club, by a two-thirds vote of the members present, provided notice of such changes has been given in a manner prescribed for amendments to the By-Laws.

Section 14

All resolutions must first be presented to the Board of Directors and brought before the assembly with recommendations of the Board.

ARTICLE VI -- NOMINATIONS AND ELECTIONS

Section 1

The nominating committee shall be formed at the first regular meeting in March and shall consist of two members appointed by and from the Board of Directors (one of whom shall be the chairman) and three members elected by the assembly.

Section 2

At the second regular meeting in March a nominating ballot shall be presented to each qualified member attending, for the purpose of assisting the nominating committee.

Section 3

At the first regular meeting in April the nominating committee shall present to the club a list of nominees, at which time nominations from the floor will be in order. In the event there is only one candidate for each office, the Recording Secretary shall be authorized to cast a unanimous ballot at the close of nominations, in which case there will be no election held.

Section 4

The election shall be held at the regular club meeting the fourth Wednesday in April when there is more than one candidate for an office. Polls shall open at 10:00 o'clock in the morning and closing at 1:00 o'clock. At the closing of the polls, the election committee shall count the votes and announce the results of the election. A plurality vote shall elect.

Section 5

Only members in good standing may vote. They shall register and present membership card for current year or be officially vouched for.

Section 6

Officers and directors of the Club shall be elective to serve one year or until their successors are elected and qualify; and shall not be eligible for more than a second consecutive term unless the office cannot be filled. The Board shall then have the authority to extend the term of office for an additional year.

Section 7

The new officers and directors of the Club shall be installed and enter upon their duties at the closing meeting of the year.

ARTICLE VII -- DUES

Section 1

Each member shall pay annual dues of $15.00 in addition to this, each member shall pay the current Federation dues of $2.00.

Section 2

Persons applying for membership later than January first, shall have the dues for that year pro-rated to correspond with that fraction of the year remaining. This information to be given to them by the Membership Chairman.

Section 3

Any member whose dues remain unpaid after January 1st, shall be mailed a notice thereof by the Financial Secretary; and if unpaid at the end of thirty days, shall be dropped by announcing the fact to the Board and making a record thereof in the minutes, and notifying the member. Such a member may be reinstated by paying the initiation fee and dues.

Section 4

The Board of Directors shall have the power to remit dues of any member for one year by unanimous consent when it shall be deemed for the best interest of the Club.

ARTICLE VIII -- MEETINGS

Section 1

The regular meetings of the Club shall be held the second and fourth Wednesdays in each month of the club year, beginning with the second Wednesday in October and ending with the second Wednesday in June; except as otherwise ordered by the Club or Board of Directors. Twenty-five percent of members shall suffice for a quorum at any meeting of the Club, and a less number may adjourn.

Section 2

The regular annual business meeting of the Club shall be held the fourth Wednesday in May at which time the committee reports shall be presented.

Section 3

Charter Day shall be recognized at one regular club meeting during the year, in such manner as the Club may direct.

Section 4

Special meetings shall be held whenever deemed advisable by a majority of the Board of Directors, or shall be called whenever requested in writing by at least one-third of the members, and presented to the Recording Secretary. No notice shall be necessary for any regular meeting but notice of the other meetings, their time and purpose, must be given by publication in some paper of general circulation, published in the City of Van Nuys or by sending notice by mail to each member at least two days before date thereof.

Section 5

A card of membership in any federated club located fifty miles or more from Van Nuys, shall admit to four meetings of the Club.

ARTICLE IX -- SECTIONS

Section 1

Sections for special studies or work may be established by the Executive Board of the Club upon the request of ten members, each of whom shall pledge herself to become an active member of the Section, and one of whom shall be willing to take the Chairmanship.

Section 2

All members of Sections shall be members of the Club and all Club members shall be eligible to membership in any Section.

Section 3

Each section shall have a chairman, appointed by the President (subject to approval of the Executive Board) with the exception of the Garden Section who shall submit the name of its candidate for chairman to the Nominating Committee of the Club, no later than the second meeting in March. The chairman of each section shall

present an annual written report of the Section's activities and finances to the President, to be read at the regular annual business meeting in May.

The Section members may have such other officers as they consider necessary.

Section 4

Minutes of regular meetings and financial records of each Section shall be kept as a permanent record.

Twenty-five percent (25%) of the members shall constitute a quorum for transaction of Section business.

In the event a section shall be dissolved, any monies remaining in the section treasury, shall revert to the club treasury.

Section 5

Section fund-raising events and projects shall be approved by the Board of Directors.

Section 6

Approval of the Board of Directors shall be obtained by each Section for regular meeting dates and use of Clubhouse facilities for other occasions.

Section 7

No section shall have authority to incur any indebtedness binding upon the Club unless approved by the Board of Directors.

Section 8

Section members may adopt Standing Rules for the operation of the Section which shall not be in conflict with the Club By-Laws and Standing Rules, with the approval of the Board of Directors.

Section 9

No section shall become affiliated with any outside organization.

Section 10

Each section shall be self-sustaining. If the question of engaging a paid instructor, should arise, or the purchase of supplies and/or materials for members under instruction, the

Section shall assume full responsibility.

ARTICLE X -- PARLIAMENTARY AUTHORITY

Roberts "Rules of Order" revised, shall be the authority for the business meeting of the Club, except when it conflicts with the By-Laws or standing rules.

ARTICLE XI

These By-Laws may be amended at any regular meeting by a two-thirds vote of members present, provided notice of the proposed amendments has been given at the previous regular meeting. Such By-Laws shall take effect immediately unless a future time has been given in the motion to adopt.

ARTICLE XII -- COVENANT

Whereas, the provision of these By-Laws requires the signature of each member of the Club, it is hereby covenanted, agreed and understood that by signing these By-Laws we each mutually bind and pledge ourselves to all laws and regulations of the Club made in accordance herewith, and the laws of the State of California.

CLUB MEMBERS

1974 - 1975

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